

# Farmington Libraries since 1901

## Library Board Minutes

December 18, 2024

**Attendees:** Dana Pescatello, Celia Bouza, Alan Sherman, Lyman Louis, Rich Olivastro, Jocelyn Kennedy, Kate Martorelli, Gary Ontko, Vanitha Patil, Norma Hartley, Brian Lindroth, Elisabeth Umpleby, Henry Gu, Keith Vibert

**Board Members Not Present:** Trish Garcia, Ida Franklin, Linda Chapron

**Guests:** Melissa Graham (Library staff member attended for presentation)

**Quorum:** A quorum was determined. The meeting was called to order at 7:01 p.m.

**Public Comment:** There were no members of the public present, and consequently, no public comments were made.

**Approval of the November Meeting Minutes:** Lyman moved, and Vanitha seconded, the minutes were unanimously approved with 2 corrections.

### Board Chair Report:

Dana provided the board with an update on the progress of the strategic planning and the anticipated presentation for the February meeting. She also informed them that the January board meeting will be conducted via Zoom.

### Presentation on Library Collection Development:

Melissa gave a very informative presentation on how the library develops its collection. She also discussed the changes and the trends of collection demand and the impact of being part of the Library Consortium Inc.

Jocelyn informed the board of the future presentations planned for the board meetings.

### Executive Director Report:

Jocelyn discussed the impact of eBooks trends on collection development. She informed the board that the maker space usage level is approximately 280 person-hours per month and invited board members to attend the Maker Fair on March 28th.

Jocelyn also updated the board on the library's efforts to fill the Technical Services Assistant position vacancy and mentioned that several applications have been received for the Children's Department head position.

Additionally, she reported that the main library's roof remained leak-free during the recent heavy rain, although the building experienced some issues with the perimeter heater, which are currently being addressed.

### Committee Reports:

Friends of the Library: The Friends funded the library's spring programming for \$8125 and staff holiday celebration with \$250. The Friends also continues its support of local charities and underserved schools by donating books. Friends will start a new membership drive in February.

Facilities & Infrastructure Committee: The library will seek two proposals from the consulting firms to conduct the facility assessment study with the deadline of January 13<sup>th</sup>.

Bylaws: The bylaws committee is currently working on several changes and will collaborate with FVGLA to address any conflicts between their respective bylaws..

Tech Committee: Henry submitted a report detailing the latest updates on technology issues and ongoing tech projects within the library.

**Adjournment:**

The meeting was adjourned at 8:09pm. Lyman moved to adjourn, seconded by Brian.

The board proceeded to go into executive session after adjournment.

Next Board Meeting: January 15 at 7:00pm via Zoom.